

**Service Technician I**

Company Name	<b>3C Industrial, LLC</b>
Employee Name	
Manager	
Hire Date	
Employee Classification	Non Exempt
Status	Full Time
Pay Rate	
Work Schedule	Monday – Friday; 8:00 a.m. – 5:00 p.m.
Work Location	

**Job Summary:**

**The Service Technician I position for 3C Industrial, LLC is responsible for shop and field service to include preventive / corrective maintenance, application installation, rental fleet maintenance, and all other roles / responsibilities assigned by management.**

**Responsibilities:**

- Maintain a safe working environment for yourself and your team.
- Complete Training and Qualification Exams put out by Management.
- Retain information acquired on the job from training and implement it in your daily activities.
- Perform Preventive Maintenance when designated to do so from Logistics Operations Manager.
- Perform installation on Reciprocating and Rotary Screw air compressors 50hp and below.
- Perform corrective maintenance when designated to do so from Logistics Operations Manager.
- Be courteous, informative, and motivated while on customer site
- Take initial photos when arriving to site, fill out work order check lists, take completed photos, find 5 items that could be improved on a customers site, and return all to Technical Operations Manager before the end of each day.

- Ensure you have the basic technician tools and multi meter required to complete your daily jobs.
- Maintain a valid TX Driver's License
- Inform Technical Operations Manager if your safety training, clearance badges, or any other qualifications are up for renewal.
- Keep your uniforms cycled through laundry service provider to ensure professional appearance.
- Keep up with all PPE Requirements while on site and on location
- Keep company issued property in working order and protected from any damage
- Carry out any responsibilities assigned by Logistics and Operations Management team.
- Conduct yourself in a professional manner. Be a key member of the team and perform at a level expected of a Veteran Owned and Operated business.

### **Qualifications:**

- Valid Texas Drivers License
- Pass Random Drug Screening
- 0-2 Years Industrial Technician Experience (Compressed Air preferred)
- High School Diploma / GED Preferred
- Basic Mechanical / Electrical Aptitude and Multimeter Usage

### **Physical Requirements:**

- **BODY POSITIONS:** While performing the duties of this job, the employee is regularly required to stay active for prolonged periods of time.
- **BODY MOVEMENTS:** The employee must have a full range of body movements including the use of his/her hands to finger, handle, and feel objects such as glazing products and equipment. The ability to bend the body, to reach for objects, and to stoop, kneel, or crouch, crawl, climb or balance when needed are also required.
- **BODY SENSES:** Vision requirements must be sufficient to shift in focus from computer screens to close forms.
- **STRENGTH:** The employee must have the ability to lift up to 50 pounds on occasion.

### **Additional Duties:**

*This job description in no way states or implies that these are the only duties to be performed. The Service Technician I will be expected to follow any other job-related instructions and to perform other job-related duties as requested by Operations Management Team and Doug Francis, President/Owner, 3C Industrial, LLC.*

**Benefits:**

- *Hourly Rate or Salary Range \$12.00 - \$21.00 per hour*
- *Company Paid Medical, Dental and Vision Insurance for Employee*
- *2 Weeks of Paid Time Off after 1 Year of Service*
- *3 Days of Sick Leave Annually*
- *Company sponsored IRA plan with dollar-for-dollar match of employee contribution up to 3% of pay.*
- *Other benefits at the discretion of Management*

<b>Acknowledgement:</b> <i>I have received a copy of my job description and I understand the requirements of my position.</i>	
Employee's signature	Date
Manager's signature	Date